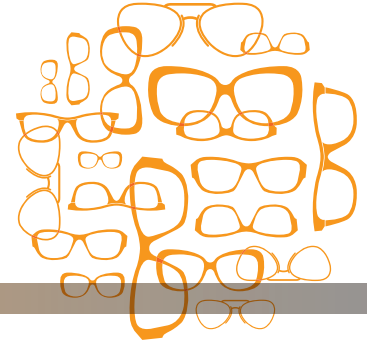


## LAB DIVISION HALL OF FAME 2018 NOMINATING COMMITTEE GUIDELINES



- A. Criteria for selection of inductees shall include, but not be limited to, the following:
- Candidate's contribution to the optical laboratory industry
  - Candidate's contribution to the Lab Division of The Vision Council, or its predecessor organizations, with special emphasis on past Presidents, Board members and Steering Committee members
  - Individual accomplishments, including but not limited to business matters
  - Cross sections of the optical laboratory industry, including laboratory management and development, suppliers, technical and engineering and service providers; as well as such other areas that have contributed to the industry
  - The personal character and reputation of the applicants
  - Contribution to and influence on the optical laboratory industry
  - Length of years actively involved in the industry
- B. Candidates shall have been actively engaged in the industry for not less than **twenty years**; however, with the unanimous vote of the Lab Division Hall of Fame Nominating Committee (herein "Committee") members authorized to vote, exceptions may be made. All current year inductees must be present at the annual Lab Division Hall of Fame banquet, held in conjunction with the Lab Division meeting each year, in order to be inducted; except in the case of posthumous awards and further, except in cases where health reasons prohibit travel and are likely to continue to prohibit travel the following year. Health qualified cancellation of a nomination will automatically qualify that nominee for the following year.
- C. Nominating procedures:
- Nominations may be submitted by any member of the The Vision Council or Committee.
  - **Nominations must be submitted in writing no later than June 22, 2018** to be considered by the Committee for 2018 induction. Exceptions may be made by a unanimous vote of the Committee, including the non-inductee members.
  - Nominations shall be made in accordance with application procedures to be established from time to time by the Committee; provided, however, that applications contain sufficient information to allow the Committee to determine the qualifications of the candidate.
- D. The Committee will narrow nominations, seek outside recommendations and references, and develop a preliminary list of nominees. Subsequent to its review, the Committee will vote to establish a list of nominees, and up to three alternative nominees, in sequence, in case a nominee is disqualified. Nominees shall be notified by the Chairperson of the Committee, in conjunction with the person or persons who nominated the candidate.
- E. The number of nominations will be at the discretion of the Committee, with the anticipated range being between four and six inductees each year. The Committee will use its best efforts in light of all nominations made, to select at least one candidate from each of the following categories:
- Optical laboratory management
  - Individual who has contributed to the advancement of the industry through innovations, education or leadership
  - Individual who has contributed to the industry as an equipment or product supplier to the industry
  - Past Optical Laboratories Association (OLA) President, Board member, or Steering Committee member
- F. The Committee, shall include not less than four, nor more than eight past inductees "Hall of Fame Members"; plus the Lab Division Liaison and the Chairperson of the Committee. The initial Committee members will be invited to participate by the Chairperson. Thereafter, the Committee will invite replacement or additional members as the need arises.
- The only members of the Committee that shall vote are the Hall of Fame Members. The Lab Division Liaison and Committee Chairperson shall only act as coordinators of the Committee's business and shall not vote on future inductees.
  - The names of the Committee members shall be kept confidential. The Lab Division Liaison shall act as the member who allows for continuity in the event that there is a change in the members and/or Chairperson.
  - The Committee shall meet by telephone not less than twice each year to solicit and establish nomination candidates, vote on new inductees to the Lab Division Hall of Fame and conduct such other business as is required.